



JANUARY 5, 2021
HOUSTON COUNTY BOARD OF
COMMISSIONERS MEETING
9:00 AM
PERRY, GEORGIA

HOUSTON COUNTY COMMISSIONERS MEETING

Perry, Georgia

January 5, 2021

9:00 A.M.

Call to Order

Turn Off Cell Phones

Invocation - Commissioner Walker

Pledge of Allegiance - Capt. Frances "Tigger" Burress, USAF

Recognition of HCSO Deputy Mattox, Deputy Smith and Sgt. Noler

Approval of Minutes from December 15, 2020

New Business:

1. Personnel Request (Metal Fabricator / Roads) – Commissioner Walker
2. Personnel Request (Civil Engineer / Engineering Dept.) – Commissioner Walker
3. County Officials Salaries – Commissioner Walker
4. Abandonment of Easement (ASIL Group / East Bob White Road) – Commissioner Perdue
5. Extension of Bonds (Southfield Plantation, Sec. 7) – Commissioner Perdue
6. Hardship Case (Temporary Residence) – Commissioner Byrd
7. Correction to Meeting Minutes of 9/15/20 – Commissioner Byrd
8. Second Reading & Public Hearing on Amendment to Code of Ordinances (Board Meeting Time Change) – Attorney Tom Hall & Commissioner Robinson
9. Approval of Bills – Commissioner Robinson

Public Comments

Commissioner Comments

Motion for Adjournment

Roads Superintendent Travis McLendon is requesting approval to hire Todd Carson for the vacant Metal Fabricator position at a Grade 15-E based on his experience. Staff concurs that Mr. Carson has the necessary experience to qualify for the E-step.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

hiring Todd Carson for the vacant Metal Fabricator position in the Roads Department at a Grade 15-E effective January 6, 2021.



Houston County Personnel Department

Houston County Board of Commissioners

200 Carl Vinson Parkway

Warner Robins, GA 31088

478/542-2005 (Office) 478/542-2118 (Fax)

To: County Commissioners
From: Kenneth Carter, Director of Personnel
Date: December 22, 2020
Re: Todd Carson – Metal Fabricator / Mechanic

Travis McLendon is requesting to hire Todd Carson for the vacant Metal Fabricator Position at Grade 15 Step E. This position will be vacant due to a resignation. Mr. Pittman has the experience necessary to qualify for the "E" step. This will be effective January 6, 2021.



**HOUSTON COUNTY
PUBLIC WORKS DEPARTMENT**

2018 Kings Chapel Road
Perry, Georgia 31069
(478) 987-4280 • Fax (478) 988-8007

Memo

To: Ken Carter, Director of Personnel

From: Travis McLendon, Roads and Bridges Superintendent

Date: December 17, 2020

Re: Hire Todd Carson as a Welder Fabricator at a 15-E Pay Grade

Please considering hiring Todd Carson as the Roads and Bridges Welder Fabricator at a 15-E pay grade. Mr. Carson has 10 years of experience in welding and fabricating.

Thank you

Travis McLendon

From: Robert Jump
Sent: Tuesday, December 15, 2020 10:18 AM
To: Travis McLendon
Cc: Robbie Dunbar
Subject: NEW HIRE - WELDING DEPARTMENT

MR. TRAVIS, PLEASE ASK THE COMMISSIONERS TO HIRE MR. TODD CARSON AS OUR NEW WELDER FABRICATOR. TODD HAS (10) YEARS EXPERIENCE IN WELDING AND FABRICATING SO I WOULD LIKE TO BRING HIM ON AS A 15"E" GRADE EMPLOYEE. TODD IS A LOCAL MAN WHO WILL BE AVAILABLE JANUARY 19TH. 2021 OR POSSIBLY SOONER. HIS FULL NAME AND ADDRESS IS ; TODD A. CARSON ~~311 TOWN SQUARE~~ WARNER ROBINS, GA. 31088. PHONE (~~404~~) ~~924-3018~~.
THANK YOU FOR ALL YOU DO FOR US, BUBBA JUMP

HOUSTON COUNTY APPLICATION FOR EMPLOYMENT

It is the policy of Houston County to select new employees and to promote current employees without regard to race, sex, religion, national origin, marital status or disability.

INSTRUCTIONS: You must answer all items on this application fully and accurately. The information that you give will be used in determining your qualifications and rating for employment. If an item does not apply to you, or if there is no information to be given, write the letters "N/A" for Not Applicable. PRINT IN INK OR TYPE. A resume may be attached BUT WILL NOT be accepted in lieu of this application. In order to be assured consideration for employment, your application must be received no later than the closing date of the vacancy announcement.

Position(s) Desired (1) <u>Welder</u> (2) _____ (3) _____	Date: <u>12.8.20</u>
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<input checked="" type="checkbox"/> Full Time	<input type="checkbox"/> Part Time	<input type="checkbox"/> Temporary	Salary Desired: <u>\$21/hour</u>
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PERSONAL DATA

Name:	Last: <u>Casson</u>	First: <u>TOOD</u>	Middle: <u>K</u>	Social Security Number: <u>123-45-6789</u>
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Address: <u>300 ...</u>	No. & Street	Apt. No.	City, State, Zip: <u>Warner Robins, GA 31088</u>
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Telephone Numbers: Home: <u>...</u> Business: _____	Are you between the ages of 17 and 70? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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U. S. Citizen or Permanent VISA
 Yes No If no, give work permit number: _____

Have you ever been convicted of a crime other than a minor traffic violation? (A conviction does not automatically exclude you from employment consideration) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain on a separate sheet.	Do you have a relative working for the county? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, give name(s) and relationship.
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Have you ever been employed by Houston County? Yes No If yes, give dates, location and job classification

Do you possess a valid motor vehicle Driver's License? Yes No Class C Lic No. ~~...~~

EDUCATION

	Name and Location	From Mo/Yr	To Mo/Yr	Highest Grade Completed	Did You Graduate?	Type Degree	Major	Date Degree Obtained or To Be Obtained
High School	<u>Houston County</u>		<u>2003</u>	<u>12</u>	<u>Y</u>			
College(s) (Other if Applicable)	<u>Middle Ga Tech</u>		<u>2006</u>		<u>Y</u>	<u>Yes</u>	<u>Computer Network</u>	
Graduate School								

MILITARY

Branch of U.S. Service _____ From Mo/Yr. _____ To Mo/Yr. _____ Rank _____

Major Duties: (Explain on separate sheet) _____

Honorable Discharge: Yes No (If no, explain on separate sheet)

Service Schools or special training (Explain on separate sheet) _____

Do you have a Reserve Obligation? Yes No (If yes, please describe) _____

EMPLOYMENT HISTORY: Please provide a complete employment history, listing all positions held, including military, part-time, summer, and volunteer. It is most important that you provide exact dates of employment, exact title or position, and detailed description of duties. If you held more than one position with an employer, please treat each position separately. This information will help determine eligibility. If submitting a resume, complete all information except Job Duties.

Were you ever discharged or asked to resign from any position? Yes No May we contact your present employer Yes No

(Begin with your present or most recent employer)

Name of Employer <u>PMC Enterprise</u>		Address <u>Forsyth, GA</u>	
Employment Dates (mo/yr)	Salary <u>22.5</u> hrs/wk	Name and Title of Supervisor	Telephone Number
from <u>10</u> / <u>2019</u>	Starting: \$ <u>23.3</u> per <u>hr</u>	<u>Thomas Alexander / Manager</u>	
to <u>Current</u>	Present: \$ <u>23.5</u> per <u>hr</u>	Job Duties <u>Repair Pumps, blowers, gear boxes motors (C&G). Field service repairs, installs, and removals.</u>	
Position Title <u>Mechanic</u>		<u>Balance rotors, fans, rolls, couplings</u>	
Reason for Leaving <u>Current Job</u>		<u>Fabricate and weld (TIG, MIG, Arc)</u>	
Name of Employer <u>Cherokee Brick</u>		Address <u>Macon, GA</u>	
Employment Dates (mo/yr)	Salary <u>40</u> hrs/wk	Name and Title of Supervisor	Telephone Number
from <u>1</u> / <u>2009</u>	Starting: \$ <u>11.10</u> per <u>hr</u>	<u>Mac Amerson / Supervisor</u>	
to <u>10</u> / <u>2019</u>	Present: \$ <u>21.30</u> per <u>hr</u>	Job Duties <u>Repair anything needed - machinery, plumbing, vehicles, equipment</u>	
Position Title <u>Maintenance</u>		<u>Fabricate and weld (Arc, MIG, TIG)</u>	
Reason for Leaving <u>Personal</u>		<u>operate cranes, loaders, aerial lifts</u>	
Name of Employer <u>Apex Tool Group</u>		Address <u>Smyrna, GA</u>	
Employment Dates (mo/yr)	Salary <u>40</u> hrs/wk	Name and Title of Supervisor	Telephone Number
from <u>1</u> / <u>2015</u>	Starting: \$ <u>16</u> per <u>hr</u>	<u>Clint / Section Manager</u>	
to <u>1</u> / <u>2016</u>	Present: \$ <u>30</u> per <u>hr</u>	Job Duties <u>Maintain Family Cricibles</u>	
Position Title <u>Welder / Fab</u>		<u>Fab anything needed - guards, lids cages, stands</u>	
Reason for Leaving <u>Personal</u>			

REFERENCES

List three references (NOT minors, relatives or former employers) who have known you well during the past few years. NO. YEARS KNOWN

NAME	ADDRESS	OCCUPATION	PHONE NO.	NO. YEARS KNOWN
<u>Fred DeKle</u>		<u>Machinist</u>	<u>(478) 538-2040</u>	
<u>Leon Ritchens</u>		<u>Service Rep.</u>	<u>(478) 808-0281</u>	
<u>Thomas Alexander</u>		<u>Sales Rep</u>	<u>(770) 356-1612</u>	

CERTIFICATION AND AUTHORIZATION FOR RELEASE OF INFORMATION

I CERTIFY that the information given by me in this application is true and complete to the best of my knowledge knowing that any false information, misrepresentation, or concealment of fact is sufficient grounds for my application to be rejected or, if employed, my employment terminated.

I UNDERSTAND AND AGREE that all information furnished in this application may be verified by the County. I further understand that any offer of employment may be revoked in the event a drug test, given by the County discloses information on me which is considered disqualifying. I hereby authorize all individuals and organizations named or referred to in this application and any law enforcement organization to give the Houston County Government all information relative to my employment, education and character, and hereby release such individuals, organizations, and Houston County from any liability for any claim or damage which may result.

[Signature]

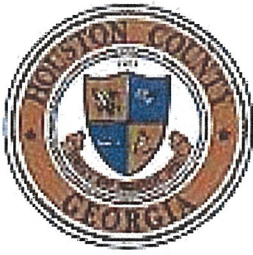
12.8.20
Date

County Engineer Ronnie Heald is requesting approval to hire Allen Mason for the vacant Civil Engineer position at a Grade 25-D based on his experience. Staff concurs that Mr. Mason has the necessary experience to qualify for the D-step.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

hiring Allen Mason for the vacant Civil Engineer position in the Engineering Department at a Grade 25-D effective January 6, 2021.



Houston County Personnel Department

Houston County Board of Commissioners

200 Carl Vinson Parkway

Warner Robins, GA 31088

478/542-2005 (Office) 478/542-2118 (Fax)

To: County Commissioners
From: Kenneth Carter, Director of Personnel
Date: December 28, 2020
Re: Allen Mason – Civil Engineer

Ronnie Heald is requesting to hire Allen Mason for the vacant Civil Engineer Position at Grade 25 Step D. This position is vacant due to a resignation. Mr. Mason has the experience necessary to exceed the qualifications for the "D" step. This will be effective January 6, 2021.



**HOUSTON COUNTY
PUBLIC WORKS DEPARTMENT**

2018 Kings Chapel Road
Perry, Georgia 31069
(478) 987-4280 • Fax (478) 988-8007

MEMORANDUM

To: Ken Carter

From: Ronnie Heald *RJH*

Date: December 29, 2020

CC: Robbie Dunbar

RE: Civil Engineering Position

OK
[Signature]

I have interviewed Mr. Allen Mason and offered him the position of Civil Engineer currently open in the Public Works Department. Please consider this request for the approval of the Board of Commissioners to permit him to be hired at Grade 25, step D. Mr. Mason has over 35 years of experience. I believe from his resume and our interviews that Mr. Mason will make a significant contribution to the County.

Thank you very much for your time and consideration with this request

HOUSTON COUNTY APPLICATION FOR EMPLOYMENT

It is the policy of Houston County to select new employees and to promote current employees without regard to race, sex, religion, national origin, marital status or disability.

INSTRUCTIONS: You must answer all items on this application fully and accurately. The information that you give will be used in determining your qualifications and rating for employment. If an item does not apply to you, or if there is no information to be given, write the letters "N/A" for Not Applicable. **PRINT IN INK OR TYPE.** A resume may be attached BUT WILL NOT be accepted in lieu of this application. In order to be assured consideration for employment, your application must be received no later than the closing date of the vacancy announcement.

Position(s) Desired: (1) <u>CIVIL ENGINEER</u> (2) _____ (3) _____	Date: <u>11/30/20</u>
<input checked="" type="checkbox"/> Full Time _____ Part Time _____ Temporary	Salary Desired: <u>\$54,891.20</u>

PERSONAL DATA

Name: Last <u>MASON</u> First <u>ALLEN</u> Middle <u>SINGLETON</u>	Social Security Number XXXXXXXXXX
Address: No. & Street <u>XXXXX</u> Apt. No. _____	City, State, Zip <u>PERRY, GA 31069</u>
Telephone Numbers: Home: <u>XXXXX</u> Business: _____	Are you between the ages of 17 and 70? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
U. S. Citizen or Permanent VISA <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, give work permit number: _____	

Have you ever been convicted of a crime other than a minor traffic violation? (A conviction does not automatically exclude you from employment consideration) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain on a separate sheet.	Do you have a relative working for the county? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, give name(s) and relationship.
---	---

Have you ever been employed by Houston County? Yes No If yes, give dates, location and job classification: _____

Do you possess a valid motor vehicle Driver's License? Yes No Class C Lic No. ~~XXXXXXXXXX~~

EDUCATION

	Name and Location	From Mo/Yr	To Mo/Yr	Highest Grade Completed	Did You Graduate	Type Degree Major	Date Degree Obtained or To Be Obtained
High School	<u>Academy of Richmond Co</u>	<u>9/67</u>	<u>5/70</u>	<u>12</u>	<u>YES</u>		
College(s) (Other if Applicable)	<u>AUGUSTA COLLEGE</u>	<u>8/70</u>	<u>6/74</u>	<u>4 YEARS</u>	<u>YES</u>	<u>BUSINESS MANAGEMENT</u>	<u>1974</u>
Graduate School							

MILITARY N A

Branch of U.S. Service _____ From Mo/Yr. _____ To Mo/Yr. _____ Rank _____

Major Duties: (Explain on separate sheet) _____

Honorable Discharge: _____ Yes _____ No (If no, explain on separate sheet)

Service Schools or special training (Explain on separate sheet) _____

Do you have a Reserve Obligation? _____ Yes _____ No (If yes, please describe) _____

EMPLOYMENT HISTORY: Please provide a complete employment history, listing all positions held, including **military**, part-time, summer, and volunteer. It is most important that you provide exact dates of employment, exact title or position, and detailed description of duties. If you held more than one position with an employer, please treat each position separately. This information will help determine eligibility. If submitting a resume, complete all information except Job Duties.

Were you ever discharged or asked to resign from any position? Yes No May we contact your present employer NA Yes No

(Begin with your present or most recent employer)

Name of Employer <u>C W MATTHEWS CONSTRUCTION CO</u>		Address <u>1600 KENNEDY DR MARIETTA, GA</u>	
Employment Dates (mo/yr) from <u>MAY 1 / 2019</u> to <u>NOV 18 / 2020</u>	Salary <u>\$ 166,244</u> hrs/wk Starting: \$ <u>162,176</u> per <u>Yr</u> Present: \$ _____ per _____	Name and Title of Supervisor	Telephone Number <u>(770) 422-7520</u>
Position Title <u>ESTIMATING</u>		Job Duties <u>2019 PROJECT MANAGEMENT</u> <u>2020 ESTIMATING</u>	
Reason for Leaving <u>TERMINATED</u>			
Name of Employer <u>GEORGIA ASPHALT, INC</u>		Address <u>P.O. BOX 17261 MACON, GA 31209</u>	
Employment Dates (mo/yr) from <u>APRIL 1 / 2005</u> to <u>APRIL 30 / 2019</u>	Salary <u>162,176</u> hrs/wk Starting: \$ <u>117,267</u> per <u>Yr</u> Present: \$ _____ per _____	Name and Title of Supervisor <u>CHARLES E. REEVES, JR</u>	Telephone Number <u>(478) 954-1756</u>
Position Title <u>GENERAL MANAGER</u>		Job Duties <u>ESTIMATING, MANAGEMENT</u> <u>OF ENTIRE OPERATION, INCLUDING</u> <u>PAIDROLL PAYABLES, RECEIVABLES, CHECKS</u>	
Reason for Leaving <u>SALE OF COMPANY</u>			
Name of Employer <u>SHEPHERD CONSTRUCTION CO</u>		Address <u>1800 BREAUCLETTE RD ATLANTA, GA</u>	
Employment Dates (mo/yr) from <u>8 15 / 1998</u> to <u>MARCH 31 / 2005</u>	Salary <u>105,012</u> hrs/wk Starting: \$ <u>82,000</u> per <u>Yr</u> Present: \$ _____ per _____	Name and Title of Supervisor <u>CHARLES E. REEVES, JR</u>	Telephone Number <u>(478) 954-1756</u>
Position Title <u>OPERATIONS MANAGER / MACON</u>		Job Duties <u>ESTIMATING, PROJECTS</u> <u>MANAGEMENT, APPROVAL OF PAYROLL,</u> <u>ACCOUNTS PAYABLES, SUBCONTRACTS</u>	
Reason for Leaving <u>SALE OF COMPANY</u>			

REFERENCES


List three references (NOT minors, relatives or former employers) who have known you well during the past few years.

NAME	ADDRESS	OCCUPATION	PHONE NO.	NO. YEARS KNOWN
<u>DANNY HARRISON</u>	<u>MACON, GA</u>	<u>CONSTRUCTION</u>	<u>(770) 954-1756</u>	<u>22</u>
<u>WADE COUNCIL</u>	<u>MILLEDGEVILLE, GA</u>	<u>PEAS. ENGINEER</u>	<u>(770) 244-7250</u>	<u>16</u>
<u>CHARLES E. REEVES, JR</u>	<u>ELKO, GA</u>	<u>FARMER</u>	<u>(770) 954-1756</u>	<u>31</u>

CERTIFICATION AND AUTHORIZATION FOR RELEASE OF INFORMATION

I CERTIFY that the information given by me in this application is true and complete to the best of my knowledge knowing that any false information, misrepresentation, or concealment of fact is sufficient grounds for my application to be rejected or, if employed, my employment terminated.

I UNDERSTAND AND AGREE that all information furnished in this application may be verified by the County. I further understand that any offer of employment may be revoked in the event a drug test, given by the County discloses information on me which is considered disqualifying. I hereby authorize all individuals and organizations named or referred to in this application and any law enforcement organization to give the Houston County Government all information relative to my employment, education and character, and hereby release such individuals, organizations, and Houston County from any liability for any claim or damage which may result.

 Signature 11 / 30 / 20 Date

Mandatory minimum salaries for County Officials per guidelines set by the state of Georgia.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the adjustment of all County Officials salaries to the mandated minimum effective January 1, 2021 as outlined in a memorandum from Personnel Director Ken Carter dated December 22, 2020.

The Asil Group LLC has requested that portions of right-of-way known as East Bob White Road be abandoned by Houston County. Pursuant to O.C.G.A. § 32-7-2(b)(1) the adjoining property owner was notified and a public notice of intent to abandon was advertised in the Houston Home Journal once a week for two weeks.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

The Board of Commissioners to sign the Resolution and the Deed of Abandonment abandoning sections of the East Bob White Road described as follows:

All that tract or parcel of land, situate lying and being in Land Lot 247 and 248 of the 10th Land District of Houston County, Georgia, and being a portion of the right-of-way for East Bob White Road beginning 1,799.04 feet along the northerly right-of-way for East Bob White Road to the westerly right-of-way for Old Perry Road and then running west the width of said right-of-way to the point where Land Lots 233, 234, 247 and 248 intersect.

Also conveyed herewith is that certain 0.03 acres of right-of-way deeded at Deed Book 4960, Page 246, Clerk’s Office, Houston Superior Court.

The property described herein is shown on a plat of survey for Alexis Investments, LLC, prepared by Marty A. McLeod, Georgia Registered Land Surveyor No. 2991 on November 24, 2020, a copy of which is attached to the Resolution of Road Abandonment by the Board of Commissioners of Houston County, Georgia as Exhibit “B”.

**Houston County Board of Commissioners
Abandonment of County Easement/Right-of- Way
Request Form**

Attach a **\$75.00 check** payable to Houston County Commissioners and **six (6) copies** of a plat that identifies the easement/right-of-way you wish the County to abandon. Return this form to the Commissioner's Office for processing. The \$75.00 fee consist of the following: \$25.00 is the cost for processing and reviewing the request and \$50.00 will be used for the County to draft and record the appropriate quit-claim deed. The County will record all plats with the Clerk's office. If your request is denied, the plats will be returned along with \$50.00 of the original \$75.00 fee. Please provide the following information:

1. Name: Asil Group, LLC
 Address: 3528 HWY 41 North
Byron GA 31008
 Phone Number: 478-953-1100

2. Location and Description of Property:
End of East Bub White Rd - off Old Perry Rd -
Refer to the attached Plat

3. Reason for Request:
We own the land on both sides of the road.
The road is approximately 12' wide of Asphalt on
clay base. The end of the road dead ends
into our property

For Office Use Only

<u>Department</u>	<u>Approve</u>	<u>Deny</u>	<u>Signature/Comments</u>
Inspections/P&Z	_____	_____	_____
Environmental Health	_____	_____	_____
Engineering	_____	_____	_____
Roads & Bridges	_____	_____	_____
Water	_____	_____	_____
Fire/E911	_____	_____	_____
Attorney	_____	_____	_____

Please review by _____ . Scheduled for _____ agenda.

**A RESOLUTION OF ROAD ABANDONMENT
BY THE
BOARD OF COMMISSIONERS
OF
HOUSTON COUNTY, GEORGIA**

WHEREAS, Asil Group, LLC, has requested that a section of the right-of-way designated as East Bob White Road located within Kathleen, Georgia lying in Land Lots 247 and 248 of the 10th Land District of Houston County, Georgia, be abandoned; and

WHEREAS, a legal description is attached hereto as **Exhibit “A”** and a survey is attached hereto as **Exhibit “B”** of the above-referenced sections of the right-of-way, designating the sections of the right-of-way within Kathleen, Georgia, which are to be considered for abandonment; and

WHEREAS, Section 32-7-2(b)(1) of the Official Code of Georgia Annotated authorizes a County to abandon a section of the County road system which has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it, or because its removal from the County road system is otherwise in the best public interest, after notice to property owners located thereon; and

WHEREAS said Section 32-7-2(b)(1) of the Official Code of Georgia Annotated provides that upon the certification by the County, recorded in its minutes, accompanied by a plat or sketch, after notice to property owners located thereon, the County may declare that section of roads to no longer be a part of the County road system, and the rights of the public in and to the section of roads as a public road shall cease; and

WHEREAS pursuant to Section 32-7-2(b)(1) of the Official Code of Georgia Annotated the adjoining property owner was notified of the intent to abandon the sections of right-of-way; and

WHEREAS, notice of the public hearing for the abandonment of the proposed sections of right-of-way were duly published within the County legal organ once a week for two weeks; and

WHEREAS, a public hearing was held on January 5, 2021 at the appointed time; and

WHEREAS, the owner of the property that abuts the referenced sections of right-of-way sought to be abandoned, has actual notice of the proposed abandonment described herein, and no other legitimate objections thereto have been made.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, as follows:

1. It is certified that the removal of the sections of right-of-way within Kathleen, Georgia as described and shown on the attached legal description (see Exhibit

“A”) and survey (see Exhibit “B”) from the County road system is in the best public interest.

2. That the abandonment of said sections of right-of-way herein described be and is approved.
3. That the best interest of Houston County would be served by the conveyance of said sections of right-of-way to the abutting property owner so that they may be subject to taxation by Houston County.
4. That deed of abandonment be executed by the Chairman of the Board of Commissioners conveying interest in said sections of right-of-way within Kathleen, Georgia in Land Lots 247 and 248 of the 10th District of Houston County, Georgia, as described and shown on the attached legal description (see Exhibit “A”) and survey (see Exhibit “B”) to the owner of the property that abuts the referenced sections of right-of-way, their assigns, transferees and successors in interest. The deed is to be signed once the survey is recorded with a book and page number from the Superior Court Clerk’s office.

This 5th day of January, 2021.

**HOUSTON COUNTY
BOARD OF COMMISSIONERS**

Chairman Tommy Stalnaker

Commissioner H. Jay Walker III

Commissioner Tom McMichael

Commissioner Gail Robinson

Commissioner Larry Thomson

Attest: _____
Barry Holland, Director of Administration

EXHIBIT "A"

All that tract or parcel of land, situate lying and being in Land Lot 247 and 248 of the 10th Land District of Houston County, Georgia, and being a portion of the right-of-way for East Bob White Road beginning 1,799.04 feet along the northerly right-of-way for East Bob White Road to the westerly right-of-way for Old Perry Road and then running west the width of said right-of-way to the point where Land Lots 233, 234, 247 and 248 intersect.

Also conveyed herewith is that certain 0.03 acres of right-of-way deeded at Deed Book 4960, Page 246, Clerk's Office, Houston Superior Court.

The property described herein is shown on a plat of survey for Alexis Investments, LLC, prepared by Marty A. McLeod, Georgia Registered Land Surveyor No. 2991 on November 24, 2020, a copy of which is attached hereto as Exhibit "B" to this Resolution of Road Abandonment of the Board of Commissioners of Houston County, GA.

1
9

LEGEND

- 1/2" REMARK SET
- IR - REMARK FOUND UNLESS OTHERWISE NOTED
- CP - CORNER PIN
- GR - GRANITE
- CONCRETE MONUMENT FOUND
- RIGHT OF WAY
- BUILDING LINE
- DR - DRIVE
- OR - ORIGIN
- OR - ORIGIN
- SANTARY SEWER EASEMENT
- EX - EXISTING
- PI - PILE
- FL - FENCE
- MEASUREMENT
- FW - FENCE LINE
- FE - FENCE
- POWER LINE
- PO - POWER
- WV - WATER VALVE
- WM - WATER METER
- NOV ON FOREVER

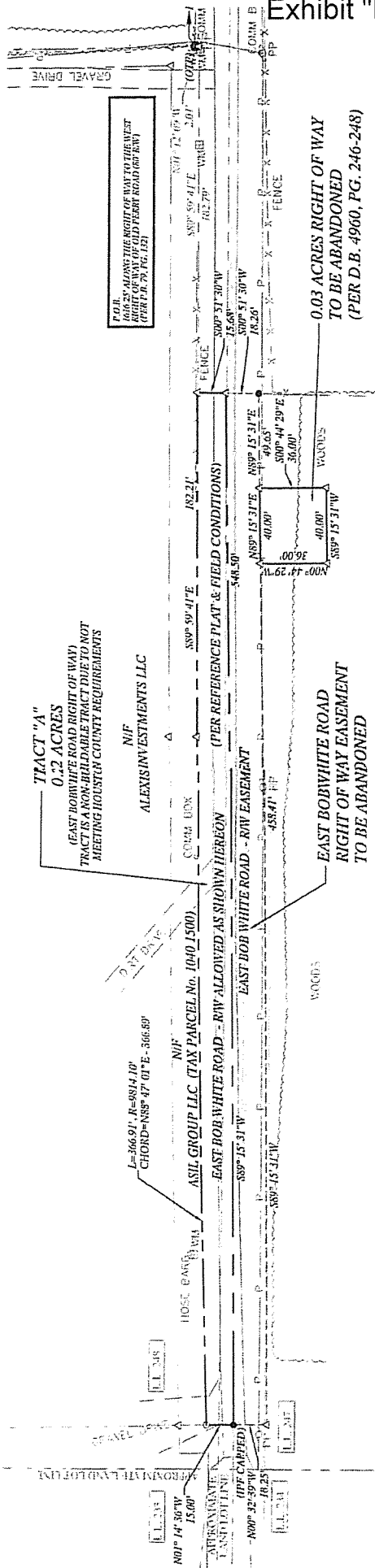


Exhibit "B"

NOTES:
THIS PROPERTY IS SUBJECT TO ANY RESTRICTIONS OR EASEMENTS THAT MAY NOT BE SHOWN HEREON.

THE FIELD DATA UPON WHICH THIS PLAT IS BASED WAS OBTAINED USING SURVEYING INSTRUMENTS THAT ARE CALIBRATED TO THE NATIONAL HORIZONTAL DATUM OF 1983 (NAD 83) AND AN ANGULAR ERROR OF 6 SECONDS PER ANGLE AND WAS ADJUSTED USING THE COMPENSATION METHOD. THIS PLAT HAS BEEN CHECKED FOR ARITHMETICAL ACCURACY AND CLOSURE WITHIN ONE FT. IN 14,295 FEET.

ACCORDING TO INFORMATION SHOWN ON F.E.M.A. COMMUNIT PANEL NUMBER 111C-0153 AS EFFECTIVE DATE 01/31/2006 SURVEY 24-2067 NO PORTION OF THIS PROPERTY IS DELETED IN F.E.A. 14609 HIGHWAY PANEL.

IT IS CERTIFIED THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY AND THAT ALL SURVEYING AND PLATTING REQUIREMENTS OF THE LAND SUBDIVISION REGULATIONS OF THE CITY / COUNTY HAVE BEEN FULLY COMPLIED WITH THE TECHNICAL STANDARDS FOR PROFESSIONAL SURVEYING IN GEORGIA AS SET FORTH IN CHAPTER 186-7 OF THE RULES OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN THE GEORGIA PLAT ACT O.C.G.A. § 46-06-01; § 46-06-02; § 46-06-03; § 46-06-04; § 46-06-05; § 46-06-06; § 46-06-07; § 46-06-08; § 46-06-09; § 46-06-10; § 46-06-11; § 46-06-12; § 46-06-13; § 46-06-14; § 46-06-15; § 46-06-16; § 46-06-17; § 46-06-18; § 46-06-19; § 46-06-20.

SURVEYORS CERTIFICATION

BY: MARY A. McLEOD
REGISTERED GEORGIA LAND SURVEYOR (PLAT NUMBER: 39)

FOR THE CLERK OF SUPERIOR COURTS USE ONLY



NO.	DATE	REVISION	COUNTY:	HOUSTON	SURVEY FOR:
			DISTRICT:	10TH	ALEXIS INVESTMENTS LLC
			LAND LOT:	247-248	
			DATE:	11/24/2020	
			SCALE:	1" = 40'	
			JOB NO.:	0652-015	



916 Bell Street
Perry, Georgia 31069
Office (478) 224-7070
Fax (478) 224-7072
WWW.MCLEODSURVEYING.CO

Houston County Board Of Commissioners
200 Carl Vinson Parkway
Warner Robins, Ga 31088

December 18, 2020

RE: Letter Of Support, Abandonment of County Easement/Right-Of-Way – Approximately 549' of the End of East Bob White Road

This is a formal letter of support to Abandon County Easement/Right-Of-Way of approximately 549' of the end of East Bob White Road. I currently live on East Bob White Road & have owned this property since 1974.

Sincerely,

A handwritten signature in cursive script that reads "Frederick Thompson". The signature is written in black ink and is positioned above the printed name.

Frederick Thompson
113 East Bob White Road
Kathleen Ga 31047

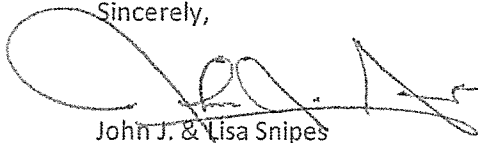
Houston County Board Of Commissioners
200 Carl Vinson Parkway
Warner Robins, Ga 31088

December 18, 2020

RE: Letter Of Support, Abandonment of County Easement/Right-Of-Way – Approximately 549' of the End of East Bob White Road

This is a formal letter of support to Abandon County Easement/Right-Of-Way of approximately 549' of the end of East Bob White Road. We currently live on East Bob White Road & have owned this property since 2002.

Sincerely,

A handwritten signature in black ink, appearing to read "John J. & Lisa Snipes". The signature is stylized and somewhat cursive, with a large loop at the beginning and a horizontal line extending to the right.

John J. & Lisa Snipes
112 East Bob White Road
Kathleen Ga 31047

Houston County Board Of Commissioners
200 Carl Vinson Parkway
Warner Robins, Ga 31088

December 18, 2020

RE: Letter Of Support, Abandonment of County Easement/Right-Of-Way – Approximately 549' of the End of East Bob White Road

This is a formal letter of support to Abandon County Easement/Right-Of-Way of approximately 549' of the end of East Bob White Road. I live on East Bob White Road & own two other parcels on East Bob White Road. I have owned property on East Bob White since 1996.

Sincerely,

Gerald E. Eshleman
106 C East Bob White Road
Kathleen Ga 31047

A handwritten signature in cursive script that reads "G. E. Eshleman". The signature is written in black ink and is positioned below the typed name and address.

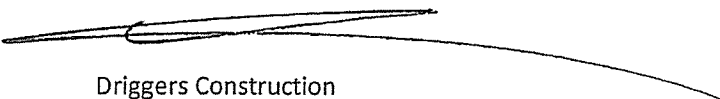
Houston County Board Of Commissioners
200 Carl Vinson Parkway
Warner Robins, Ga 31088

December 18, 2020

**RE: Letter Of Support, Abandonment of County Easement/Right-Of-Way – Approximately 549' of the
End of East Bob White Road**

This is a formal letter of support to Abandon County Easement/Right-Of-Way of approximately 549' of
the end of East Bob White Road.

Sincerely,

A handwritten signature in black ink, appearing to read "Driggers Construction", with a long, sweeping underline that extends to the right.

Driggers Construction
135 Old Hwy 96
Bonaire Ga 31005

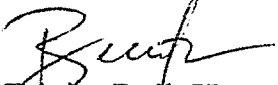
Houston County Board Of Commissioners
200 Carl Vinson Parkway
Warner Robins, Ga 31088

December 18, 2020

**RE: Letter Of Support, Abandonment of County
Easement/Right-Of-Way – Approximately 549' of the End of
East Bob White Road**

This is a formal letter of support to Abandon County
Easement/Right-Of-Way of approximately 549' of the end of
East Bob White Road.

Sincerely,

 BEN R HOBBS
Trinity Built Homes
4501 Russell Parkway Suite 24
Warner Robins Ga 31088

Houston County Board Of Commissioners
200 Carl Vinson Parkway
Warner Robins, Ga 31088

December 18, 2020

**RE: Letter Of Support, Abandonment of County Easement/Right-Of-Way – Approximately 549' of the
End of East Bob White Road**

This is a formal letter of support to Abandon County Easement/Right-Of-Way of approximately 549' of
the end of East Bob White Road.

Sincerely,

A handwritten signature in black ink, appearing to be the initials 'TB' followed by a stylized flourish.

Trinity Built Homes
4501 Russell Parkway Suite 24
Warner Robins Ga 31088

Houston County Board Of Commissioners
200 Carl Vinson Parkway
Warner Robins, Ga 31088

December 18, 2020

**RE: Letter Of Support, Abandonment of County Easement/Right-Of-Way – Approximately 549' of the
End of East Bob White Road**

This is a formal letter of support to Abandon County Easement/Right-Of-Way of approximately 549' of
the end of East Bob White Road.

Sincerely,

A handwritten signature in cursive script that reads "William E. Smith". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

William E. Smith
312 Sunset Lane
Kathleen Ga 31047

Public Works staff requests extension of the following bonds:

Southfield Plantation Subdivision, Section 7 – Maintenance Bond
Southfield Plantation Subdivision, Section 7 – Cul-de-sac Bond

This phase of the subdivision has not been completed in accordance with the Comprehensive Land Development Regulations for Houston County and will need to be extended for one year to give the developer an opportunity to perform the required work.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the one-year extension of the maintenance bond (One South Bank Letter of Credit #410684) and the one-year extension of the cul-de-sac bond (One South Bank Letter of Credit #410683) both expiring January 11, 2021 at Southfield Plantation, Section 7. If the respective bonds are not extended by January 11, 2021 the County will draw the bond(s) and contract the work.



HOUSTON COUNTY PUBLIC WORKS


2018 Kings Chapel Road
Perry, GA 31069

PHONE: (478) - 987 - 4280
FAX: (478) - 988 - 8007


Memo

Date: December 14, 2020

To: Houston County Board of Commissioners

From: Ken Robinson, Traffic Engineer 

RE: Maintenance Bond; Southfield Plantation, Section 7; One South Bank, Letter of Credit #410684; Expires January 11, 2021

OK 

This matter is in reference to **Southfield Plantation, Section 7**. This phase of the subdivision has not been completed in accordance with "*The Comprehensive Land Development Regulations for Houston County*." Please consider this request to extend the above referenced bond for one year to give the developer an opportunity to perform the required work. If the bond is not extended by January 11, 2021, we will draw this bond and contract the work.



HOUSTON COUNTY PUBLIC WORKS

2018 Kings Chapel Road
Perry, GA 31069

PHONE: (478) - 987 - 4280
FAX: (478) - 988 - 8007

Memo

Date: December 14, 2020

To: Houston County Board of Commissioners

From: Ken Robinson, Traffic Engineer *KER*

RE: Cul de sac Bond; Southfield Plantation, Section 7; One South Bank, Letter of Credit #410683; Expires January 11, 2021

OK
PR

This matter is in reference to **Southfield Plantation, Section 7**. This phase of the subdivision has not been completed in accordance with "*The Comprehensive Land Development Regulations for Houston County*." Please consider this request to extend the above referenced bond for one year to give the developer an opportunity to perform the required work. If the bond is not extended by January 11, 2021, we will draw this bond and contract the work.

The Board has received a hardship request to temporarily locate a travel trailer at 109 Whitworth Road from property owner Ms. Carolyn Larry. The mobile home previously located on this property was lost in a fire months ago. Ms. Larry is requesting no more than a one-year hardship.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

a temporary hardship not to exceed a period of one year allowing the use of a travel trailer as a residence at 109 Whitworth Road.


At the September 15, 2020 meeting staff requested approval of Change Order #1 with Low Tide Piping, LLC on the Elko Road Water Line Extension project. The change order, which increased the original contract price by \$105,181.81 to \$567,885.39, was indicated to be paid for with Water Department capital improvements funds. The proper funding mechanism is the 2012 SPLOST (320-4400-54.1400). Please accept this request to correct this error in the meeting minutes.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

a correction to the Board minutes of September 15, 2020 to change the funding mechanism from Water System Capital Funds to 2012 SPLOST funds.

memo

To: Barry Holland
From: Robbie Dunbar 
CC: Sandi Stalnaker
Date: 12/11/20
Re: Correction to Meeting Minutes

Please correct the minutes from the September 15, 2020 meeting for agenda item #4. Our memo requesting approval for Change Order #1 to the Elko Water Line Extension Project errantly stated that the project was funded through Water System Capital Funds. The memo should have stated that the project was funded through SPLOST funds. Please accept apologies for any inconvenience this may have caused.

County Attorney Tom Hall will conduct a second reading of an amendment to Section 2-36; (b); of the Code of Ordinances, Houston County, Georgia wherein the time of the Commissioners meetings on the third Tuesday of the month will be changed from 6:00 p.m. to 5:00 p.m.

The first reading of this proposed amendment to the Houston County Code of Ordinances was held at the December 15, 2020 Houston County Board of Commissioners meeting.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

an amendment to Section 2-36; (b); of the Code of Ordinances, Houston County, Georgia by changing the meeting time of the Commissioners meetings on the third Tuesday of the month from 6:00 p.m. to 5:00 p.m., which section shall read as follows:

Sec. 2-36. – Regular Meetings.

- (b) The board shall meet at the county annex building in Warner Robins on the third Tuesday of each month at 5:00 p.m.**

AMENDMENT TO CODE

**CODE OF ORDINANCES
HOUSTON COUNTY, GEORGIA**

BE IT ORDAINED by the Board of Commissioners of Houston County as follows:

That Section 2-36; (b); of the Code of Ordinances, Houston County, Georgia, is hereby amended to read as follows:

Sec. 2-36. – Regular Meetings.

(b) The board shall meet at the county annex building in Warner Robins on the third Tuesday of each month at 5:00 p.m.

SO APPROVED this 5th day of January, 2021.

**BOARD OF COMMISSIONERS
OF HOUSTON COUNTY**

Chairman

Commissioner

Commissioner

Commissioner

Commissioner